

Laleham Gap School – LGS54 Risk Assessment Policy

Kent County Council

Education Learning and Skills Directorate



Date: January 2016

Next Review: January 2019

Owner: Head of Care

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Kent County Council & Laleham Gap School

The Governing Body of Laleham Gap School acknowledges both statutory provision and intentionality within Equality; Diversity and Direct Discrimination legislation* culminating in the Equality Act 2010 (effective from 1 October 2010) in drafting and reviewing this school policy. The Governing Body actively seeks to promote policy measures to cease inequality, all forms of discrimination and enhance opportunity and well-being within every aspect of the school's business for pupils, staff, governors and community stakeholders.

*Sex Discrimination Act 1976; Race Relations Acts 1976 & 2000; Childcare Act 2006; DDA 1995 & 2005; Civil Partnership Act 2004; Gender Recognition Act 2004; Equality Acts 2006 & 7 and Statutory Instruments.

Risk Assessment Policy

Laleham Gap recognises that Risk Assessment needs to be addressed more formally and individually in the light of each pupil and their activities, rather than just within the Health and Safety arena.

Risk Assessment forms are therefore completed for each activity so that any potential risks are formally acknowledged and measures put in place to reduce the risk. The reasons for this are explained to pupils where necessary.

E GO, Kent's on line Visit Notification and Approval System will be used to assess activities which could be deemed medium or high risk. This will be overseen by a Laleham Gap qualified Education Visits Coordinator.

New activities will not take place unless these have been authorised by the Head of Care.

Pupils are actively involved where appropriate in contributing to the Risk Assessments for their activities.

Copies of the completed and approved forms are held the Head of Care and in electronic form in the Residential Shared Area.

Individual Pupil Risk Assessments for each pupil are completed by their keyworkers and held on their individual files as part of their placement plans. These detail specific risks based upon background information and previous incidents. They highlight individual management strategies to be used to reduce any potential risks. These are reviewed on an annual basis or with respect of any incident which occurs which may impact on the risk rating or risk management strategies.